

EMPLOYEE EVALUATION FORM

FILL IN BLOCK LETTERS

1. FULL NAMES
2. DATE OF BIRTH..... SEX.....
3. FATHER'S/HUSBAND'S NAME..... TEL.....
4. MOTHER'S WIFE'S NAME..... TEL.....
5. MARITAL STATUS.....NO. OF CHILDREN.....
6. EMAIL ADDRESS
7. HOW DID YOU KNOW ABOUT AFRICA MANPOWER.....
8. RESIDENTIAL ADDRESS.....

PART B EDUCATION

1. Have you acquired any professional/academic or technical qualifications since completing secondary education? List them below.

SCHOOL/COLLEGE/UNIVERSITY ATTENDED	DATES FROM	TO	NAME OF COURSE & EXAMINATION TAKEN	RESULT

2. Are you a member of any professional institute/association?
3. Have you received training from an employer of any kind?
4. How many years of working experience do you have?
5. Do you have recommendation letters from previous employers?
6. What is your minimum salary expectation?
7. Would you take up a temporary job opening?
8. Can you work out of Nairobi/Kenya?
9. Are you a member of a trade union?
10. Do you have a current driving license?
11. Physical handicap (if any)
12. Give three other alternative 3 positions you can work in:
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13. What kind of organization would you prefer to be recommended to?
14. What grade did you attain in English Language(Form iv)?
15. Which of the following languages are conversant with? French, Spanish, German, Hindi, Gujarati.....
16. What was you overall Form 4 grade?

PLEASE NOTE

1. That your CV and Certificates should be updated regularly in our records.
2. **NOTIFY** your friends and relatives, whose telephone contacts you are using in time to avoid inconveniences whenever required by the office/management.

Signature

Date